

HOXNE PARISH COUNCIL

Minutes of the Council Meeting held on Monday 29 March 2010
at Hoxne Playingfield Pavilion at 1930 hours

Present:

Cllrs Philip Flagg (Chairman), John Brawn, Vivienne Bradford, Michael Knights, Rod Searle, Ted O'Connor, Michael Procner, Stuart Jarrold, Chris Johnson, Kate Leith, and Sarah Foote (Clerk).

Also Present:

Cllr G McGregor (Suffolk County Council) (arrived 19.45) (left 20.25), Cllr E Gibson-Harries (Mid Suffolk District Council) (arrived 19.40) (left 20.20).

1. Apologies

Cllr Victoria Williams

2. Order of Business

Councillors were content with the order of business as set out in the agenda.

3. Declarations of Interest

None.

4. Confirmation of Minutes

The Minutes of the Parish Council meeting held on 1 March 2010 were unanimously agreed and signed as correct by the Chairman and Clerk.

No members of the public were yet present therefore item 6 of the agenda was considered.

6. Planning applications and notifications

Planning Applications:

The following planning applications were considered:

Reference	Location	Proposal
0564/10	Land to the rear of Claret House, Nuttery Vale	Erection of 4 no. Dwellings and garages submission of reserved matters (3154/09).

Cllrs noted the two changes: double garage plot 3 now replaced with two parking spaces (i.e. one less structure) and timber post and rail fence along three sides of application boundary line together with some hedgerow/tree planting. It was proposed and unanimously agreed to support this application.

Other Planning Matters:

It was noted that agenda item planning application 0657/10 was now being treated 'as invalid' by Mid Suffolk District Council.

Confirmation had been received from MSDC Planning Enforcement that there was no breach of planning control at 6 Abbey Terrace.

5. Public forum

Meeting adjourned 19.45

Mid Suffolk District Council – Cllr Elizabeth Gibson-Harries reported:

Affordable Housing – Has 106 money been used? There is 'a lot of money' that could be used.

Applications should be made through Cllr G-H.

Daganya Farm – furnace moved but smoke still problem. Has been referred back to Environmental Health.

Constitution Committee – thinking of amalgamation with Babergh and looking at technical and legal issues.

Broadband - plan for one 'turning station' in each village.

Traveller Sites – need to identify and provide another 40 'stands'.

Customer Services Direct office, Eye – under threat. Want to move towards people paying bills on-line instead of visiting in person. Encouraged parishioners to make use of the centre for the many services it offers.

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Elections – move towards assisting parishes with costs of elections.

Cycle Route around Suffolk – anyone in Hoxne could express an interest in joining.

Health Scrutiny Meeting – held at County Council. NHS representatives present dis-satisfied with ability to deliver services. Cllr G-H taking this further with meetings with CE Ipswich Hospital and Suffolk PCT. Hartismere being held up through tendering process but commitment still there.

Suffolk County Council - Cllr McGregor reported:

Budget – £1.975 m coming to Suffolk for pot hole/road repairs.

Health - PCT are going to have to save money. Proposed for community health services to be handed back to local authorities (as part of social services teams). New Children's Centre being opened in Eye (opposite school) where a range of services will be available.

Wind turbines – concerned with regards to height. Planning application has been withdrawn.

Meeting reconvened 20.18

7. The Maynard Trust

Cllrs considered the recent documentation received from the Maynard Trust in response to the meeting between three Cllrs and three Trustees on 15 December 2009. Cllrs were disappointed and concerned at the response and still anxious to make further progress. It was resolved to write again to the Trust. *Action: Chair and Clerk.*

8. Review of the effectiveness of internal control procedures.

A full risk assessment had been undertaken and documentation for health and safety, records management, and finance were considered along with the scope of internal audit. It was unanimously agreed to approve the full risk assessment.

9. Revised contract for power supply to Telephone Kiosk, Low Street

Have been back to SALC to ask for further guidance, and if other parishes are faced with similar concerns i.e. is the kiosk to be lit (now resolved it does not have to be), and if the Parish Council were to return the power supply to BT will there be a disconnection fee when the new contract expires (maximum five years)? Defer until further guidance is received from SALC.

10. Reports from the Chairman and Clerk

The Clerk gave details of the Parish Liaison Meeting she had attended, along with Cllr O'Connor, at MSDC. As attached.

Clean up – Sunday 11 April 10.30 am.

Rogation Sunday Walk – Sunday 9 May (p.m.). Table and chairs to be moved from garage to Old Vicarage for tea there after the walk.

Queen's Diamond Jubilee – Parish Council to consider ideas i.e. street party, village improvement.

Ten year anniversary of Millennium (Brakey) Wood – ideas to celebrate. *Action: agenda item.*

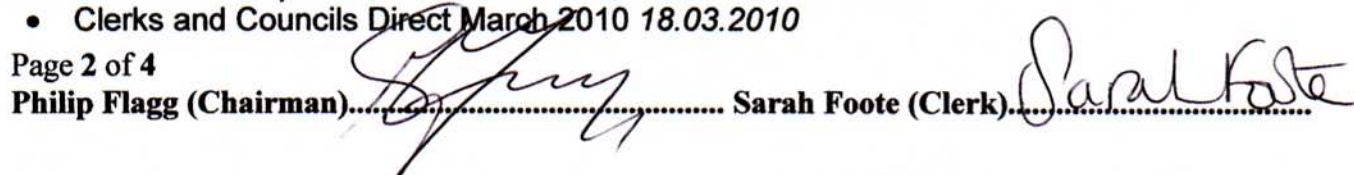
Orwell Housing Open Event at School on Wednesday 28 April has been publicised.

Annual Parish Meeting – Village Hall Thursday 22 April. Bar open. Village representatives have been invited to attend and give a report.

11. Correspondence

To note the following correspondence previously circulated for information.

- Suffolk County Council Draft Fire Action Plan 2010-2011 26.02.10
- Communities and Local Government - Decisions on unitary local government in Devon, Norfolk and Suffolk 26.02.2010
- Closure of Pyramids Playbus 01.03.2010
- NHS Suffolk integration of community services with acute care 02.03.2010
- Suffolk County Council revised bus services from 29 March 2010 04.03.2010
- Suffolk Acre Update Winter 2010 18.03.2010
- Clerks and Councils Direct March 2010 18.03.2010



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- SALC information service/planning issues 18.03.2010
- SCC Suffolk Spring Clean fortnight 18.03.2010
- Suffolk Biodiversity Partnership 18.03.2010
- Suffolk Preservation Society – Wind turbines Eye Airfield Planning response 18.03.2010
- Redlingfield Parish Plan questions and information 18.03.2010

No one wished to make comment on the Redlingfield Parish Plan.

12. Financial Matters and payments due

Report: The Council's financial situation as at 29 March 2010 was presented to Councillors. Community Account Balance £1133.97. Business Premium Account Balance: £ 7192.51.

Payments – it was unanimously agreed to pay the following:

- £555.32 Clerk's salary (including back dated pay) and expenses month ending 14 April 2010. *Chq No 100869*
- £25.00 Suffolk Acre membership 1 April 2010 – 31 March 2010. *Chq No 100870*
- £25.00 provisional planting.

It was noted that the VAT amounts were omitted from the agenda/minutes when the following payments to SALC were originally approved:

Chq No 100854 original payment approved £45.00 VAT of £6.75 to be added Chq total £51.75
Chq No 100859 original payment approved £25.00 VAT of £3.75 to be added Chq total £28.75
Chq No 100860 original payment approved £45.00 VAT of £6.75 to be added Chq total £51.75

13. Consultations

None.

14. Reports

Parish Plan: Moving forward in line with Suffolk Acre recommendations. Parish Council are asked to provide paragraph for front of report. Wording unanimously approved. Clerk to submit wording to PPSG. It is understood a further meeting will be held. *Action: Clerk*

Village Hall: Given recent comments they are to carry out a feasibility study of the kitchen.

Playing Fields: AGM held Tuesday 23 March.

SALC: Telephone Kiosk information passed to Chief Exec. Wind turbines turned down by Eye Town Council as they require more information.

17. Matters of Report by individual Councillors

Cllr Johnson asked who was responsible for cleaning road signs? This will be tackled on Clean-up Sunday. Also report to Highways.

Cllr O'Connor – white lines have been painted at Goldbrook/Low Street and the works are completed. It was also noted that the 'new road layout' signs should be removed after six months.

Cllr Brawn – in longer term Parish Council will be responsible for extending church yard. Would Parish Council be willing to share in cost of removing 'spoils' from side of existing churchyard to free up some space. PCC to provide quotations for Parish Council to consider.

Cllr Bradford – asked about advertising signs being displayed on village green.

Cllr Leith – drawings for information boards for historic walk were presented to Cllrs.

Action: Agenda item for next meeting. Thanks was recorded to all concerned, particularly Stephen Govier, for his work.

Cllr Jarrold – tickets are now on sale for Hoxne Music Festival.

18. Urgent matters and matters for information

None.

The meeting was closed at 21.30 hours.

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Philip Flagg (Chairman)

Sarah Foote (Clerk)



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MSDC Parish Liaison meeting 24 March 2010

Attended by Sarah Foote and Cllr T O'Connor

Parish Council Elections

5 May 2011 – will be held if more candidates stand than there are seats on the council. Could coincide with district Council elections. Likely cost to a parish of our size (if not combined with District Council) £1250.00 plus hall hire and any other expenses.

Gypsies and Travellers

Currently 28 pitches in area and a further 15 need to be found by 2011 and another 15 by 2016. Currently looking at plots of land that meet policy CS10. Will consult when they find potential sites. Any unauthorised encampments liaise with Keren Wright, Gypsy and Traveller Liaison Officer.

Budget Consultation

Chief Financial Officer wanted feedback on the budget papers they send out. Only five responses received this year. Explained how tough budgeting had been. Will send earlier next year to give Parishes more time to consider.

AIMS Project

Presentation on a multi-use bus to support communities and a broad age range. Lots of funding still needed.

Mid Suffolk Tourist Information

Explanation of their role by Annette Ellis (based at Museum of Rural Life). Can sell tickets for events and hold maps and details of walks. May be of interest to Music Festival and the Hoxne Historic Walk committee.

Sheltered Housing

The grant funding they receive from Supporting People (this pays for the Scheme Managers) has fallen from £17 per person per week to £6. Hence drastic cuts in what service they can offer. Plan just two scheme managers – one for north and one for south. There will be no weekend cover. Debate as to how much assistance those in sheltered housing need (may have carers calling). Analysis shows 70% of tenants do not require support.

Winter de-brief

Any comments we wish to make about how the winter affected the services they delivered. They will be looking at waste and recycling collections. Deadline 10 April.

Leader of the Council Tim Passmore

General overview on how money is spent and priorities for coming year.

