

HOXNE PARISH COUNCIL

Minutes of the Council Meeting held on Monday 10 January 2011
at Hoxne Playingfield Pavilion at 1930 hours

Present:

Cllrs Philip Flagg (Chairman), Michael Knights, Ted O'Connor, Kate Leith, Stuart Jarrold, Rod Searle, John Brawn, Vivienne Bradford (left 20.22), Victoria Williams (arrived 19.48), Chris Johnson

Also Present:

Sarah Foote (Clerk), Cllr Elizabeth Gibson-Harries (arrived 19.34 left 20.42) Cllr Guy McGregor (arrived 19.56 left 20.42), two members of the public - Mr P Golding, Chair of Governing Body St Edmund's Primary School (left 21.25) and Dr Margaret Sillis (arrived 19.59)

1. Apologies

Cllr M Procner

2. Order of Business

Councillors were content with the order of business as set out in the agenda.

3. Declarations of Interest

Cllr M Knights with regards to planning application 3643/10

4. Confirmation of Minutes

The Minutes of the Parish Council meeting held on 6 December 2010 were agreed and signed as correct by the Chairman and Clerk.

5. Public forum

No one present

6. Planning applications and notifications

Planning Applications:

The following planning applications were considered:

Reference	Location	Proposal
3567/10	Land at Three Ponds, Heckfield Green	Proposed 2 no. new dwellings with garaging, access and associated site works.
It was proposed and unanimously agreed to support this application.		
3643/10	Daganya Farm Yard, Nuttery Vale	Opening of existing drive to allow access to neighbour's field.
Cllr Knights gave Councillors some background on this planning application, thereafter he took no further part in discussion and decision making. It was proposed and agreed to support this application.		
3842/10	Fir Cottage, Green Street	Reduce the crown of beech tree by 3m.
It was proposed and unanimously agreed to support this application subject to the views of MSDC Tree Officer.		

Determinations:

Ref 3301/10 – erection of single storey sunroom extension, Meadow Barn, Watering Road, Hoxne – planning permission has been granted.

Ref 3146/10 – Change of use of agricultural land to garden. Erection of double garage, land to rear of Claret House, Nuttery Vale – planning permission has been granted.

Ref 3155/10 – reconstruction of former cart shed, Oak Grange, Denham Road – planning permission has been granted.

Other Planning Matters:

Ref 2136/10 - Michelin House, Denham Road – planning permission has been granted on appeal.

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Meeting closed 19.58

Mid Suffolk District Council – Cllr E Gibson-Harries reported:

Considerable savings could be made if merger with Babergh District Council goes ahead. Now sharing quite a few services e.g. waste disposal. New Chief Executive role will be advertised. Working with County Council on closure of Eye Customer Services Centre. Building will be sold. MSDC are going to work with Eye Town Council to save the service, perhaps opening two or three days a week at a new location. Cllr E-H is very keen to fight for services which can be saved. Hartismere Hospital work is going ahead. Work will be finished in March. Advertisement for 60 bed unit development being prepared. Paddock House – future still being discussed but will be a County Council decision.

In response - Cllrs commented that the waste collection by MSDC within the village both during the bad weather and over the Christmas holiday period had been excellent. Cllr Gibson-Harries will pass the message to those concerned at MSDC.

Suffolk County Council – Cllr Guy McGregor reported:

On-line petition started to oppose the closure of the household waste site at Brome. Meeting with Eye Town Council this Friday to discuss which services can be deployed locally. Looking at bus services and viability of services for next year given budget cuts. Suffolk Safecam is fourth most efficient service in country. Police station may move to Fire and Rescue service building in Eye.

In response - Cllr Flagg called attention to the Parish Plan document and the stated support for the local waste disposal site as well as the concern in the village not only to defend but improve the current bus service.

Cllr Jarrold asked if there would be budget for pothole maintenance. Cllr McGregor explained that whilst due to severe weather budgets were limited he has a duty to keep roads safe.

Meeting reconvened 20.30

7. Amenity Land

The Parish Council is still waiting for clarity as to access to the land off Witton's Lane. It was agreed that the Parish Council should have control of this piece of land and that the transfer should proceed, however, not until the access arrangements and fencing provision have been secured. It was agreed that any gate should be securely locked (possibly with bolts) to avoid fly tipping but able to be opened at times when attention is needed to the trees and grass.

8. Tree on Heckfield Green Chestnut

Cllrs were informed that an ~~Oak~~ Tree had been removed from Heckfield Green by Mid Suffolk District Council without prior warning to the Parish. The Clerk is waiting to receive correspondence from MSDC concerning this matter. Cllrs agreed they would like to see proposals for a replacement tree and it was suggested that the Primary School could be involved in the replanting of the tree. *Action: Agenda next meeting*

9. Reports from the Chairman and Clerk

Royal Wedding – the Parish Council would support any possible road closures for special events and welcome parishioners to come forward with ideas for celebration.

Meeting at Eye - Eye Town Council has invited Councillors to attend a meeting with Cllr McGregor on Friday 14 January at Cllr McGregor's office in Eye. Cllr O'Connor and Cllr Knights will endeavour to attend.

Potholes – in several locations (Goldbrook bridge, outside Post Office Stores, Low Street leaving village, Goldbrook Bridge) to be reported to Highways along with standing water on corner of Green Street, by Old Vicarage. *Action: Clerk*

Training with Framsden Parish Council – training opportunity available at Framsden for any

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Councillors interested.

Tudor Coins - as far as Orwell Housing are concerned the find is still with the archaeological office.

Parish Plan – it was agreed that the Parish Council should have a considered view on each action point and, if necessary, consult further with organisations and business within the Parish.

A Special Parish Council meeting will be held on Thursday 3 February (7.30 pm Playingfield Pavilion) to look at each individual point of the Parish Plan.

Clean- up Sunday - a date of Sunday 27 March 2010 was agreed. *Action: Clerk to liaise with MSDC regarding equipment and rubbish collection.*

Meeting closed 21.00

Suffolk Police – PCSO Steven Long reported:

Two crimes for the month. One of produce from a stall and one heating oil theft from a property. Also attempted oil theft in Brundish. Suffolk Police advise to secure entry to your property as the first step. Padlock type alarms which are weather and tamper proof are available from Suffolk Police at the cost of £10. A bicycle was found down by Goldbrook bridge before Christmas. Priority Tasking meeting on Thursday 25 January at Eye Community Centre – all welcome to attend. PCSO Long also reported The Hoxne Ward is the eighth safest place in the whole of Suffolk to live.

Meeting reconvened 21.20

10. Correspondence

The following correspondence previously circulated for information was noted:

- SALC Precept Referendums and New Strategic Direction for Suffolk County Council information 05.12.2010
- St Edmund's Pre-school donation consideration letter 05.12.2010
- Suffolk County Council Digital Switchover 2011 05.12.2010
- SALC Subscriptions for 2011/12 05.12.2010
- Diss Town Council South Norfolk Council Local Development Framework Site Specific Policies 05.12.2010
- MSDC Review of Hackney Carriages and Private Hire Vehicle Licensing Policy 05.12.2010
- Mid Suffolk Discovery Project Newsletter 05.12.2010
- CPRE Fieldwork magazine 05.12.2010
- MSDC Parish Precepts 2011/2012
- SALC Localism Bill – Precept demand 16.12.2010
- The Suffolk Foundation Annual Review 2009/2010 16.12.2010
- MSDC Taxi Safe 16.12.2010
- SALC Residential Care Homes Consultation 20.12.2010
- MSDC Precept receipt confirmation 20.12.2010
- SALC 'Collaboration event' 23.12.2010
- SALC Suffolk County Council budget cuts and service information 23.12.2010
- Diss Town Council Diss Parish Conference 23.12.2010
- Suffolk Unison 'I did not vote for this' 23.12.2010
- Notice of Eye Town Council Clerk vacancy 04.01.2011
- SALC The Local Councillor Issue 4 04.01.2011
- MSDC Countryside activities in Mid Suffolk Jan/Feb 2011 04.01.2011
- MSDC Stowmarket Area Action Plan Development Plan Document Submission 04.01.2011
- Mid Suffolk Citizens Advice Bureau donation request letter 04.01.2011
- Suffolk View Winter 2010 04.01.2011

With regards to the SALC mailing on Suffolk County Council's Residential Care Homes Consultation it was agreed by Councillors that the Parish Council should form a response although

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it had not been directly consulted by the County Council. The response should express that Councillors are deeply concerned and dismayed that there is no fourth option of maintaining, or even improving, the existing services. *Action: Clerk to write with Parish Council response.*

11. Financial Matters and payments due

Report: The Council's financial situation as at 10 January 2011 along with a written report on budget against spend to 31 December 2010 was presented to Councillors. Cllr Jarrold checked the current bank statements against the report presented and was content.

Payments – it was unanimously agreed to pay the following:

- £303.74 Clerk's salary and expenses month ending 14 February 2010 *Chq No 100912*
- £23.62 EDF Energy power supply to Low Street Red Telephone Kiosk *Chq No100913*
- £15.00 + VAT + travel (£21.63) Clerk to attend SALC Election briefing training

12. Consultations

None

13. Reports

Parish Plan: Cllr Knights has received positive feedback to the Parish Plan.

Village Hall: Nothing to report.

Playing Fields: Nothing to report.

SALC: No one available to report.

Brakey Wood: Once weather improves it is anticipated that some maintenance work will commence. Wood chip has been spread on some of the paths. This was supplied free of charge by Waveney Trees. Awaiting 110 hedging saplings from the Woodland Trust. 400 incorrect sapling species had been received at great inconvenience.

Footpaths: Cllr Johnson explained some of the work involved in footpath maintenance and concerns he had for Parish Councils having to maintain their own footpaths.

14. Matters of Report by individual Councillors

Cllr Leith – backing structures for the Heritage Walk boards will be going up next week and information boards will be attached shortly thereafter.

Cllr O'Connor – new bin in place on Low Street Green.

Cllr Flagg – has met with a representative from the Maynard Trust.

The meeting dates for 2011 were agreed and are attached to these minutes.

15. Urgent matters and matters for information

Date of next meeting: Monday 7 February 2011.

The meeting was closed at 21.52 hours.

P. Flagg
P.P.

Sarah Foote

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Meeting Dates for 2011

(all to commence at 7.30 pm and take place at Hoxne Playingfield Pavilion unless otherwise notified)

Monday 10 January

Monday 7 February

Monday 7 March

Monday 4 April

Tuesday 26 April Annual Parish Meeting (APM) at St Edmund's Village Hall

Monday 16 May Parish Council Annual General Meeting (AGM)

Monday 13 June

Monday 11 July

Monday 8 August

Monday 5 September

Monday 3 October

Monday 7 November

Monday 5 December

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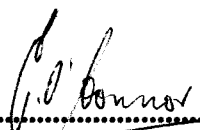
Financial Report as at 10 January 2011

Business Premium Account £5946.10
Current Account £2339.09

Budget Report 1 April 2010 – 31 December 2010

Budget Area	Budget £	Actual Spend £ (1 Apr – 31 Dec)	Variance £ (adverse if -ve)
Donations	850.00	929.00	£ -79.00
Section 137	600.00	500.00	£ 100.00
Historic Walk	500.00	612.27	£ -112.27**
Amenity Planting	200.00	0.00	£ 200.00
Audit	255.00	190.00	£ 65.00
Street Lighting	1570.00	714.86	£ 855.14
Insurance	550.00	458.95	£ 91.05
Clerk's Salary	3680.00	2716.02	£ 963.98
Clerk's expenses	310.00	197.97	£ 112.03
Council expenses	150.00	170.54	£ -20.54
Councillor expenses	75.00	0.00	£ 75.00
Elections	0.00	0.00	£ 0.00
Training	380.00	0.00	£ 380.00
Meeting rooms	210.00	175.00	£ 35.00
Subscriptions	330.00	326.00	£ 4.00
Professional fees	175.00	0.00	£ 175.00
Garage rental	350.24	261.69	£ 88.55
Capital expenditure	315.00	0.00	£ 315.00
General reserves	3000.00	1900.00	£1100.00
Parish Plan	717.40	204.00	£ 513.40
VAT		794.54	
TOTAL YEAR TO DATE SPEND		£9356.30	

** Grant funding still to be received. Total spend by Parish Council will not exceed the £500 budget figure.


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